

**CONGREGATION BETH ISRAEL
CAMP CHARLES PEARLSTEIN**

**JOB DESCRIPTION
SENIOR COUNSELOR/MADRICH(A)**

QUALIFICATIONS:

1. Entering College Freshman or 18 years of age
2. Experience significant for camping

RESPONSIBLE TO:

1. Designated Unit Leader
2. Assistant Director
3. Camp Director

SPECIFIC RESPONSIBILITIES

1. To have primary responsibility for campers and their care.
2. To plan and assist in planning activities for the cabin and unit where necessary, including: evening programs, special programs, camp outs, and cabin time.
3. In conjunction with Co-Counselor(s), be responsible for recording and keeping reports on campers as assigned.
4. To maintain involvement in camp programs including: planning facilitating, set-up, clean-up, and preparation of materials.
5. To supervise sending and receiving camper mail and laundry.
6. The requisitioning of needed supplies and equipment, as well as, maintaining and returning any camp equipment used.
7. To work with the Junior Counselor assigned to cabin group, in all areas of the Junior Counselors Job Description and to supervise any CIT's assigned to the cabin.
8. To take special care in guidance and supervision of campers during "down times"-early morning, rest hour, bedtime, etc.
9. To write letters to campers' parents midway through each session, and to have the letters reviewed by your designated Unit Head. The letters should contain both an update and evaluation of the campers.
10. To evaluate in writing the program, staff, and procedures, making suggestions and recommendations for the future.
11. To abide by and enforce all camp policies.
12. To walk Shmira (OD) as assigned (supervise cabins at night).